

FCA 2021/2022 School Year Transportation Agreement

THIS AGREEMENT is entered into as of this ____ day of ____ 2019 by and between First Class Adventure's Shuttle (hereinafter referred to as "Provider") and _____ (hereinafter referred to as "Parent/Guardian").

This Agreement contains the terms agreed upon between Provider and Parent/Guardian for the care of:

Child: _____ D.O.B. _____

Child: _____ D.O.B. _____

Child _____ D.O.B. _____

1. **Registration Fee** Parent/Guardian agrees to pay Registration Fee of \$ ____.

At the termination of the agreement for transportation service all required fees will be due immediately.

Registration Fee Paid YES NO

2. **Weekly Rate**. The weekly rate will be \$ _____ and is due and payable each **Friday by 5:30pm**. If Child is absent from service **the normal weekly rate will be due and payable**.

3. **Days and Hours**. The parties to this agreement have agreed to the following schedule of Transportation.

Monday A.M. _____ P.M. _____

Tuesday..... A.M. _____ P.M. _____

Wednesday... A.M. _____ P.M. _____

Thursday..... A.M. _____ P.M. _____

Friday.....A.M. _____ P.M. _____

4. **Late Fees.** Parent/Guardian agrees to pay a late fee of **\$10.00 per day** if payment isn't received by due date.

If the weekly rate is not paid by **12:01 AM each Monday**, Parent/Guardian agrees to pay a late fee in the amount of **\$10.00 per day** until the account is current.

All late fees are due and payable immediately.

5. **Term.** The Agreement terminates on _____. Failure to comply with the terms set forth in this Agreement may, at Provider's discretion, result in immediate termination of Child's enrollment.

A two-week written notice is required for any party to terminate this Agreement.

6. **End of Service.** *There will be a one week trial, in which either party may end this agreement. Any fees paid will not be refunded if this occurs.*

EMERGENCY INFORMATION

In the event that a parent cannot be contacted, please list person/s who can be notified in the case of an emergency.

Name _____

Phone _____

Relationship to child _____

Name _____ Phone _____

Relationship to child _____

RELEASE OF CHILD PERMISSION

I _____ authorize First Class Adventures Shuttle to transport my child(ren) _____ to and/or from _____

Please release my child(ren) to the above mentioned transportation service upon dismissal of each school day.

This release form is effective from _____ thru _____

Parent Signature: _____ Date _____

Media Release

I _____ give permission for my child/ren _____ to be photographed and videotaped during services rendered by First Class Adventures Shuttle Services LLC. My Child/ren image may appear in print or online promoting the business activities. I

understand that my child's name will not be used to identify my child. This release form will be kept on file, and at any time I can withdraw my release permission.

Polices & Procedures

- All payments are due by **5:30 PM on Friday** prior to transportation services being provided. After **12:01 AM Monday**, the late fee will be assessed. If payment & late fees are not made within 2 days at pick-up, your child transportation service will be suspended until payment rendered. If a period of 1 week passes without payment received, the contract will be terminated, the space filled, and the collection process begin. You will be responsible for any costs related to collection of the transportation fees.
- Holiday payments are also due the Friday before the holiday break occurs.
- Cash or Check is accepted and a receipt will be given upon request. A fee of \$35.00 and applicable bank fees will be charged to you for a returned check. All future payments will then be made by cash.
- Make checks payable to First Class Adventures Shuttle LLC.
- Payments can also be paid online, or you can request an invoice to be sent to your email address each week.
- If you terminate the childcare arrangement without giving 2 weeks' notice, YOU will be held liable for the last 2 weeks fees, as well as any costs we incur in attempt to collect the debt.
- **Transportation fees are due regardless of whether or not your child rides that week. You are paying for space on the van.**
- All Transportation services will be contracted. The contract is a legal document obligating me to provide a service for you and obligating you to pay us for that service. There are other requirements in the contract. We urge you to thoroughly read the contract and realize that it is legal and you will be held liable for each item of the contract. By signing it, you are accepting it in all its terms.
- A space on the van will be considered open until the registration fee is received.
- Payments will not be waived for days missed, sick days, school suspensions, school closings, or personal vacations. **Cancellation of service should be requested in writing at least 2 weeks in advance.**
- FCA reserves the right to change, amend, or terminate this agreement and/or deny service at any time, but termination or denial of service would only occur if deemed absolutely necessary.
- A two weeks' notice will be given if for any reason FCA cannot continue to accommodate service requests
- Disruptive and rude behavior will not be tolerated at any time by any student riding FCA vans.
- There will be a wait fee of \$10 for missed trips. Please inform FCA 24 hours in advance if your student will not board that day for morning/afternoon or both.
- A fee of \$2 per occurrence will be accessed for sign in and sign out requests.
- **FCA vans will not wait more than 2 minutes for students boarding at pickup locations, unless otherwise notified of delays.**

- FCA is strictly a transportation company and will not be held responsible for non-service related activities.
- There will be a fee of \$7 per occurrence for changes to the agreement set between FCA and client and also for additional service calls added to service agreement. We will honor the change if it doesn't interrupt the scheduled route already set in place. We will try to accommodate all service requests if we ca
- FCA will not be held responsible for valuable items left in our vans. We have a policy in place for left behind items and will notify parents if an item is found at the end of any shift.
- **FCA operates our transportation schedule based on Pinellas County School's operational schedule for school closings and inclement weather. The decision to operate on a normal or part-time schedule will also be a management judgment call.**

2018/2019 Holiday Schedule:

Labor Day, Thanksgiving week, Christmas holiday break, New Years Eve/Day, Spring break week (Pinellas county operational schedule) Memorial Day,

First Class Adventures LLC.

Provider

Date: _____

Parent/Guardian

Date: _____

Parent/Guardian

Date: _____